

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 304
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a regular public meeting at 12525 Wellington Parkway, Houston, Harris County, Texas, said address being a meeting place of the District.

The meeting will be held on Thursday, February 21, 2019, at 5:30 p.m.

The Board shall consider and discuss the following matters and take any action appropriate with respect to such matters:

1. Review and approve the minutes of the Board of Directors meeting of January 17, 2019;
2. Developer Report, including status of development by DS Silverglen North, LLC;
3. Tax Assessor-Collector's Report, including:
 - a. Authorizing the payment of invoices presented;
 - b. Approving tax refunds;
 - c. Authorizing termination of service to delinquent taxpayers;
 - d. Resident appeals, if any; and
 - e. Approve transfer of accounts to uncollectible roll;
4. Review of Delinquent Tax Collections Report from Ted A. Cox, P.C.; authorize foreclosure proceedings, installment agreements, and the filing of proofs of claim, and approval of turn-offs;
5. Discuss exemptions from taxation for 2019, and adoption of a Resolution in connection therewith;
6. Bookkeeper's Report, including review of financial, investment and quarterly reports; authorize the payment of invoices presented;
7. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions;
8. Review and approval of proposals relative to renewal of the District's insurance policies expiring March 31, 2019;
9. District Administration Building Project, including:
 - a. Maintenance and supply of Administration Building;
 - b. Management of the Administration Building;
 - c. Discussion regarding leasing of Administration Building; and
 - d. Authorize acceptance of Texas Ethics Commission Form 1295 in connection with Administrative Building;
10. Landscape Architect Report, including status of construction of District Trails Project, approval of pay applications, change orders, and other matters in connection therewith, including acceptance(s) of Texas Ethics Commission Form 1295;

11. Discussion of proposed parks in Silverglen North and SilverChase, including:
 - a. Selection and engagement of registered landscape architect for such purposes;
 - b. Deed restriction issues relative to District park site in SilverChase; and
 - b. Community input regarding design;

12. Engineering Report, including:
 - a. Discussion regarding District's water and wastewater capacity improvements, including:
 - i. Conversion of Water Plant to surface water supplies by Central Harris County Regional Water Authority ("CHCRWA");
 - b. Authorizing the design, advertisement for or solicitation of bids and/or award of construction contracts or concurrence in the award of contracts for the construction of water, sanitary sewer and drainage facilities within the District and authorize acceptance of Texas Ethics Commission Form 1295, including:
 - i. Repair of Ground Storage Tank roof;
 - c. Acceptance of easements for facilities to be constructed by or on behalf of the District;
 - d. Status of construction contracts, and the approval of any change orders and/or acceptance of facilities for operation and maintenance purposes and authorize acceptance of Texas Ethics Commission Form 1295, including:
 - i. Status of installation of Water Plant booster pump no. 4 and associated electrical modifications; and
 - ii. Status of construction of water, sanitary sewer and drainage facilities to serve Silverglen North, Section 15 (Crostex);
 - e. Status of District's waste discharge permit renewal application;
 - f. Review and approval of Storm Water Quality Management Plans, and compliance with same; and
 - g. Discussion regarding general engineering matters;

13. Status of Active Water Solutions' Modular Sewage Treatment Unit Pilot Testing at the wastewater treatment plant;

14. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;


15. Operations and Maintenance Report, including:
 - a. Monthly report;
 - b. Repair and maintenance of District facilities, approval proposals and and authorize acceptance of Texas Ethics Commission Form 1295, including:
 - i. Status of repairs to Water Plant air line to hydropneumatic tank;
 - ii. Status of repair of Control Room roof and electrical equipment; and
 - iii. Status of repairs to generators at Water Plant and Wastewater Treatment Plant (DunnBebber);
 - c. Appeals of District charges;
 - d. Refer accounts for collection;
 - e. Approve write-off of uncollectible accounts; and
 - f. Compliance with permits and regulatory requirements, including review of any notices of violations, responses to notices and remedial action taken, self-reporting forms as and if required, and correspondence to and from regulatory agencies regarding same;

16. Authorize review of District's drought contingency plan;

17. Approval of amendment to Service Agreement for Operation and Maintenance of District's Water Distribution System and Sewage Collection System with JePa Services, Inc.;
18. Approval of supplemental engagement letter with McCall Gibson Swedlund Barfoot, PLLC relative to the submission of District financial information to the Texas Comptroller of Public Accounts Special Purpose District Public Information Database;
19. Attorney's Report, including (i) correspondence from Texas Commission on Environmental Quality regarding participation in Alternative Dispute Resolution process relative to TCEQ Docket No. 2018-1666-DIS (Petition for In-District Meetings), and related matters; and (ii) correspondence from the Central Harris County Regional Water Authority regarding pending Groundwater Reduction Plan fee increase;
20. Comments from the public (3 minutes per speaker; 2 speakers per topic; 15 minutes maximum);
21. Matters for possible placement on future agendas.

SCHWARTZ, PAGE & HARDING, L.L.P.



By: 
 Mitchell Page
 Attorneys for the District

The Board of Directors reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Real Property), 551.073 (Prospective Gifts), 551.074 (Personnel Matters), and 551.076 (Security Devices).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.